

Knox County R-I School District
Programs and Services Evaluation Form

Program: Business Education

Person(s) responsible: Brandi Wriedt

Number of Employees: Certified ___ Non-Certified X Full-Time 1 and Part-Time 0

Number of students enrolled/participating in the program: 60

Program: Local _____ State _____ Federal _____

Goals and Objectives (Can it be measured with data?):

1. Enrollment trends
2. Student performance
3. Graduation data
4. Placement and completer trends
5. Participation in FBLA
6. Involvement in community activities
7. Equipment and technology available for student use

Evaluation Criteria (What gauges success?):

1. Maintain or increase enrollment
2. 80% mastery rate of course competencies
3. Maintain high school dropout rate below 3%
4. Increase number of completers and placement rates of completers
5. Minimum of 50% program dollars available will be used to maintain equipment and classroom furniture

Types of data collected: (Check all areas that apply)

- Surveys of staff, community, students, business
- Standardized assessments, assessment statistics
- Longitudinal performance data
- Participation or placement rates
- Financial revenues/expenditures
- Internal evaluations by staff
- External evaluations by others
- Attendance rates
- Dropout rates
- Suspension/expulsion/discipline rates
- Participation rates in co-curricular/extracurricular activities
- Special program participation rates
- College/vocational attrition rates
- College/vocational completion rates
- Student attitude and interest surveys
- other

Procedures used to evaluate the collected data:

Data evaluates quantitatively focusing on measurement and numbers for comparison and trends for example in participation number and placement/completer rates. Qualitative evaluation directs a thorough and in-depth

understanding of data from the surveys and internal/external evaluations. Data is also reviewed by the joint agricultural/business advisory committee for suggestions to be made for improvement of each department.

Who collects the data A+ Coordinator/Vocational Coordinator, Vocational Business Teacher/Agriculture Teacher

Who reports the data? A+ Coordinator/Vocational Coordinator, Vocational Business Teacher/Agriculture Teacher

Who analyzes the data Administration, Business Department, Joint Agricultural/Business Vocational Advisory Committee

Success of program based on the data (benefits):

- Increasing enrollment in vocational business classes
- Maintaining strong membership numbers and participation in FBLA
- Upgrade for technology and equipment through use of FV4 funding

Recommended changes needed to achieve the goals and objectives of the program:

- Matching funds from district for upgrades of equipment and technology purchased with FV4 grant money.
- Adjustment of yearly schedule so that more students can participate in vocational classes

Action to be taken:

- Figure a way to have completers in the business area so you can continue to apply for FV4 grant money to upgrade equipment and technology
- Meet with counselor and principal to arrange schedule

Change made in the last two years:

2017-2018

- Updated 5 new computers in the lab from FV4 50/50 grant
- Purchased all Adobe Creative Cloud Suite used in school from FV4 50/50 grant
- Purchased TestOut Desktop Pro Plus by Labsim to replace outdated books for Microsoft Office Software—Computer Applications
- Continue to update computers in lab
- Looking to get new furniture and rewire/rearrange the lab to make a more collaborative work environment
- Looking to update display at the front of classroom for easier collaboration
- Looking into purchasing industry standard video camera and equipment for video editing
- Looking into purchasing advanced robotics for computer science class
- Participated in EverFi personal finance module and My Checkbook simulation funded by United State Bank
- Participate in the H&R Block Budget Challenge
- Planning a field trip to a graphic design print shop, Design It in Canton, MO

2018-2019

- Updated 5 new computers in the lab from FV4 50/50 grant
- Rearranged classroom to better view student work and provide space for collaboration
- Computer Applications class is completing the Senior Graduation video and 8th grade promotion video
- Entrepreneurship class worked on 4 Day School Week proposal, video, and website
- Management class is publishing a book in iBooks

- Personal Finance classes participated in My Checkbook simulation funded by United State Bank and utilized other real-world examples to learn content
- Desktop Publishing students will have designs displayed during the Art Show on May 9

Date presented to the Board of Education: _____