

Knox County R-I School District
Programs and Services Evaluation Form

Program: _____ Library Media K-12 _____

Person(s) responsible: _____ Betsy Parrish _____

Number of Employees: _____ 1 _____ Non-Certified _____

Number of students enrolled/participating in the program: _____ 474 _____

Program: Local _____ State _____ Federal _____

Goals and Objectives (Can it be measured with data?):

My goals for this year were to increase the number of student requested books in both libraries, and increase my ebook collection.

After starting the availability of book requests in each library, I have increased the total of requested Fiction and NonFiction by over 200 books. I have also increased my ebook selection by 40% this year, combined in both libraries.

Next year, my goal is to be in classrooms more and work with teachers to create lessons around their curriculum so that I can be an additional asset to those teachers as they are increasing their project-based curriculum. I can be a resource for technology, research, and texts that they will use in their classrooms.

Evaluation Criteria (What gauges success?):

I gauge the success of my goals by the increased number of requested books, students checking out those requested books, and also the increased availability of my ebooks for all students and staff.

For next year's goal, I will gauge success based on an increase request by teachers for me to be a part of their lesson planning and actual lessons.

Types of data collected: (Check all areas that apply)

- Surveys of staff, community, students, business
- Standardized assessments, assessment statistics
- Longitudinal performance data
- Participation or placement rates
- Financial revenues/expenditures

- Internal evaluations by staff
- External evaluations by others
- Attendance rates
- Dropout rates
- Suspension/expulsion/discipline rates
- Participation rates in co-curricular/extracurricular activities
- Special program participation rates
- College/vocational attrition rates
- College/vocational completion rates
- Student attitude and interest surveys
- other

Procedures used to evaluate the collected data:

I have used student surveys, student data collection with the requests I have received, and also the numbers from my Destiny collection on checkout and number of books.

Over the summer I would like to find time to meet with all the teachers about upcoming curriculum and how I can be a service to them as they are planning lessons and projects, whether that is as a resource for texts and information, or as an actual co-teacher in the lesson.

Who collects the data? Betsy Parrish

Who reports the data? Betsy Parrish

Who analyzes the data? Betsy Parrish

Success of program based on the data (benefits):

The benefit of my first goal, student requested titles, is that students feel that they have more ownership in the Library and are excited when their requested titles have come in. They are reading their checked-out books more and talking about them to me because they are books that they are truly interested in reading.

The benefit of my second goal is that students have greater access to books by having the ebooks available on their ipad all the time. They can check out a new book while they are at home, read the books on the go, and not have to worry about damage or loss of the texts.

I will know that my increased teacher interaction is successful by surveying teachers at the beginning and end of the year to assess needs and needs met.

Recommended changes needed to achieve the goals and objectives of the program:

One of my concerns with next year is that there is not anyone else in the library for a lot of the day as I am being pulled to work in the classrooms. Right now students are leaving sticky notes on their books so that I can check them out for them when I get back to the library. I also get behind in my clerical duties, such as shelving books, as I am increasingly being pulled into projects, Breakout EDU, and passion project times. I would like to have a part-time person added to the library to do some of the clerical tasks and to be in the library when I cannot be.

I would also like to put a student check-out scanner in the MS/HS Library so that students can check out books on their own, even when there is no one in the library.

Action to be taken:

The hiring of a new part-time staff member needs to be discussed, as well as buying a student check-out scanner.

Change made in the last two years:

In the last two years there have been many changes to the library program. Starting with the Elementary Library, I have added engineering, building, and creativity centers that students can do after my lesson and check-out time. My lessons are also focused on classroom standards and technology or engineering integration. I have also weeded out many older books titles and increased student and teacher requested titles. My ebook collection has increased 100% since I took over the library. I have mini ipads that students can check out to read the ebooks on. Other changes include a Makerspace Club and coding lessons every Friday for K-5.

In the HS/MS Library, I have created a coffee bar area for the students and maintain the supplies and machines. I have also held several reading contests to increase checkout and interest. My ebook collection has increased 100% since I took over, and many students utilize this, since they take their ipads home. I have also started emagazines, and ordered those per student requests. Another change is the creativity center that I have created with a puzzle station, games, art supplies, and even Legos for the students to use whenever they have downtime. It has been a huge success and students have utilized all of the new materials.

Date presented to the Board of Education: May 16, 2017